

# Prosecutors Advisory Council Agenda

December 8, 2016

10:00 AM EST

Office of the Attorney General

Conference Room A

1024 Capital Center Drive

Frankfort, KY

- I. Roll Call
- II. Welcome & Announcements
- III. Approval of the Minutes of the October 13, 2016 Regular Meeting
- IV. Administrative
  - A. Legal Research
  - B. 2016 County Attorney Traffic Safety Program Report
  - C. 2017 Rocket Docket Interim Report
  - D. Model Policies
- V. Budget Update
- VI. Leases
  - A. Bruce Kuegel, Commonwealth's Attorney 6<sup>th</sup> Judicial Circuit, requests approval for three (3) additional parking spaces to accommodate current staff.
- VII. Expert Witness
  - A. Gail Williams, Commonwealth's Attorney 29<sup>th</sup> Judicial Circuit, requests approval for expert witness expenses for out of state depositions in excess of \$5,000.
- VIII. Personnel Requests
  - A. No Additional Funds
    - 1. Laura Witt, Commonwealth's Attorney 53<sup>rd</sup> Judicial Circuit, requests approval to temporarily reallocate a part-time Assistant Commonwealth's Attorney position to a part-time Law Clerk position.
    - 2. Bruce Kuegel, Commonwealth's Attorney 6<sup>th</sup> Judicial Circuit, requests approval to establish two temporary quarter-time Commonwealth's Detective positions for the month of December 2016 using asset forfeiture funds.

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3. Kathy Senter, Commonwealth's Attorney 4<sup>th</sup> Judicial Circuit, requests approval to reallocate one full-time Assistant Commonwealth's Attorney position to one part-time Assistant Commonwealth's Attorney position. Additionally, she requests approval to increase the salary of one full-time Assistant Commonwealth's Attorney in excess of \$5,000 annually.
4. Lou Anna Red Corn, Commonwealth's Attorney 22<sup>nd</sup> Judicial Circuit, requests approval to reallocate one part-time Victims Advocate to one full-time Victims Advocate position.
5. David Williams, Commonwealth's Attorney 46<sup>th</sup> Judicial Circuit, requests approval for PAC staff administration of local jail funds to supplement the salary of one full-time District Secretary position.
6. Shelly Miller, Commonwealth's Attorney 11<sup>th</sup> Judicial Circuit, requests approval to appoint a non-state funded Assistant Commonwealth's Attorney.
7. James Crawford, Commonwealth's Attorney 15<sup>th</sup> Judicial Circuit, requests approval to reallocate one part-time District Secretary position to one full-time District Secretary position. Additionally, he requests approval to increase the salary of one full-time Assistant Commonwealth's Attorney salary in excess of \$5,000 annually.
8. Gail Guiling, Commonwealth's Attorney 7<sup>th</sup> Judicial Circuit, requests approval to reallocate one full-time District Secretary position to one full-time Victims Advocate position.
9. Gary Gregory, Commonwealth's Attorney 41<sup>st</sup> Judicial Circuit, requests approval to reallocate one part-time Assistant Commonwealth's Attorney position to a full-time District Secretary position.
10. David Justice, Commonwealth's Attorney 32<sup>nd</sup> Judicial Circuit, requests approval to temporarily supplement the salaries of one District Secretary and one Victims Advocate using asset forfeiture funds.
11. Rob Sanders, Commonwealth's Attorney 16<sup>th</sup> Judicial Circuit, requests approval to reallocate one full-time Rocket Docket Assistant Commonwealth's Attorney position to one part-time Rocket Docket Assistant Commonwealth's Attorney position.
12. Jamie Hatton, Letcher County Attorney, requests approval to temporarily reallocate one part-time Assistant County Attorney position to one part-time Law Clerk position.

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13. Daryl Day, Lincoln County Attorney, requests approval to establish a quarter-time Assistant Commonwealth's Attorney position to be funded through local government funds to be administered by the Prosecutors Advisory Council staff.
14. Joe Ross, Logan County Attorney, requests approval to appoint a non-state funded County Detective.
15. Cecil Watkins, Rowan County Attorney, requests approval to reallocate a part-time Legal Secretary to a full-time Legal Secretary.
16. The following offices request approval for PAC staff administration of newly awarded Victims of Crime Act grants and establishment of the associated victims advocate positions:
  1. Jennifer Hutchison-Corbin, Adair County Attorney – one full-time Victims Advocate position;
  2. K. Bryan Ernstberger, Calloway County Attorney – one full-time Victims Advocate position;
  3. Clay Ratley, Grayson County Attorney – one full-time Victims Advocate position;
  4. Jamie Hatton, Letcher County Attorney – one part-time Victims Advocate position;
  5. Kevin Shearer, Russell County Attorney – one full-time Victims Advocate position.

### B. Additional Funds Required

1. Zac Greenwell, Commonwealth's Attorney 5<sup>th</sup> Judicial Circuit, requests approval to reallocate one part-time Assistant Commonwealth's Attorney to one full-time Assistant Commonwealth's Attorney with additional funding in the amount of \$28,554 annually.
2. Lou Anna Red Corn, Commonwealth's Attorney 22<sup>nd</sup> Judicial Circuit, requests funding for a benefits package on one full-time position currently being paid through asset forfeiture funds.
3. Allen Trimble, Commonwealth's Attorney 34<sup>th</sup> Judicial Circuit, requests funding to establish one part-time Assistant Commonwealth's Attorney position with additional funding for salary in the amount of \$15,000.
4. Shelly Miller, Commonwealth's Attorney 11<sup>th</sup> Judicial Circuit, request approval to reallocate one part-time District Secretary position to one full-time District Secretary position with additional funding in the amount of \$10,000 annually.

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IX. Adjourn